

THAN PHONG INTERNATIONAL MARTIAL ARTS FEDERATION

CULTURES

To have good cooperation and obtain the best results from the training program, all Instructors should follow the Federation's training programs listed as follows:

Wear clean and neat clothes when coming to the club. Keep appearance in good manner. On the events or parties sanctioned by the Federation, Instructors should wear suits or shirts with a tie if not wearing uniforms. Check your uniform and appearance before teaching class. All uniforms should be consistent with the Federation's identity. Anything outside the standard will have to be approved by the Federation.

The person holding the highest Dan should start the class's session (gathering all students and bowing to the Flags and Master). In order for all students to have a uniform training program, do not train out of the Federation's curriculum.

Do not use higher programs for lower levels. They may lose their basic skill if they cannot follow the program. Do not train an individual or pay too much attention to any particular student. People may think you are favoring him/her.

Do not discriminate or favor any student when you are teaching the class. It is easy for people to judge you in this case. Treat all students equally. If any student needs extra help, you can teach him/her after class has ended.

There should be only one Head Instructor and a few assistants for one training session. All assistants must follow the program as the class is training. For example, the Head Instructor is teaching one-step sparring. There should be no reason for the assistants to teach other students forms or weaponry (teaching weaponry during the time that is not designated for that class may cause a safety issue). You can only do so if the Head Instructor has asked you.

The Head Instructor may ask the assistants to teach an individual or a small group of students to make better progress.

Do not let students sit too long or take too long of a break.

The Head Instructor should start class on time.

Instructors, assistants, or students who are not in uniform should not walk around or be in the gym. They should also not train or be trained.

The Instructor should remind all students to change into their uniform as soon as they arrive.

The Senior Instructor should start the class. He/She then can designate assistants to conduct the warm-up session. All the assistant's times will be counted toward required teaching credit. Junior Black Belts will be included in the designation. The Instructor should pay attention to the whole class and keep an eye on the surrounding vicinity. Take any action necessary to prevent unprecedented things from happening.

The Instructor should remind all students to bow to the Master and Instructors. Upon the arrival of higher ranked Black Belts, the Head Instructor will have all students bow.

The Black Belt students should bow to each other according to their Ranks.

On the belt promotion ceremony, parents and 1st degree Black Belts or higher, who are 18 and older, can present the new belts for newly promoted students. The Instructors should bear responsibility to keep the belt promotion ceremony in a solemn manner.

The Black belt students should practice tying the belts of fellow students to become familiar with the process and improve the technique of tying a belt.

Instructors should always be a role model to their students and therefore, should not participate in any events that may hurt their personal as well as the Federation's reputation.

It is strictly prohibited to bring games to class.

Do not join any organization that may bring national security or cause public order problems.

Do not join any other martial arts school, not a Than Phong's member, without permission.

Do not allow non member student to practice inside the dojo without school director's permission.

Always practice to improve skills and techniques to become a role model Instructor.

NOTE: These rules may change to conform to the Federation's activities.